



Saint Paul Lutheran School



National Lutheran School Accreditation

Whatever you do, do all for the glory of God. 1Cor. 10:31

ADDRESS:

4941 W. Center St.
Millington, MI 48746

CHURCH INFORMATION:

989-871-4581 Ext. 3
Website: stpaul-millington.org
E-mail: church.office@spmill.org

SERVICE TIMES:

7PM Saturday
8:30AM & 11AM Sunday
9:45AM Bible Study &
Sunday School

Rev. James R. Bruner
Administrative Pastor

Rev. Timothy Martinal
Associate Pastor

Paul Schoenknecht
Principal

Stacey Force
Church Secretary

Diane Leach
School Financial Secretary

Terri Jo Keinath
School Secretary

ELDERS:

Glenn Brown – Head Elder
Tim Brown
Armand Carmona
Dale Higgins
Kenny McKee
Jeremy Petzold
Stephen Schultz
Tim Sergent
Keith Woolwine

Covid – 19 Preparedness Plan for St. Paul Lutheran School Millington, MI



*St. Paul Lutheran School is committed to engaging students
with a comprehensive education ground in God's word to
prepare them for a life in Christ.*



St. Paul Lutheran School

www.stpaul-millington.org

4941 W. Center St. Millington, MI 48746

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Mr. Paul Schoenknecht, Principal, paul.schoenknecht@stpaul-millington.org

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July 22, 2020

Dear St. Paul Families, Faculty and Friends,

I hope this letter finds your family well and safe. The purpose of this letter is to inform you on how we may continue to serve our students as we welcome them back this fall.

Given the recent news from Governor Gretchen Whitmer that she expects schools across Michigan will be permitted to reopen for in-person learning this fall, we are ready to share our plans to ensure the health, safety, and welfare of all our students. Per Governor Whitmer's Executive Order MI 2020-142, all public and nonpublic schools in the State of Michigan that are in operation during Phase 4 and Phase 5 of the MI Safe Start Plan are required to establish a COVID-19 Preparedness and Response Plan.

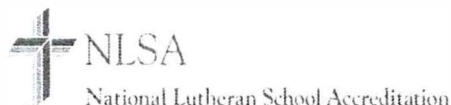
The following COVID-19 Preparedness and Response Plan establishes that schools will implement to meet the Governor's MI Schools 2020-21 Return to School Roadmap. This plan describes the policies and procedures that St. Paul Lutheran School will follow when the region in which the school is located is designated as being in Phase 4, and Phase 5 and/or 6 of MI Safe Start Plan.

Our Return to School Task Force developed these plans for a safe return to resume in-person school operations. We are thankful to members of the taskforce which included educators, pastors and parents. Their efforts helped to lead to a thoughtful, deliberate, and manageable plan that will assist our school.

With the positive impact that mitigation efforts have had locally over the last several months, we hope that these trends continue so we may welcome students back to our school this fall.

Sincerely,

Paul Schoenknecht
Principal
St. Paul Lutheran School



Phase 4

If a school is located in a Phase 4 MERC District, as described in the MI Safe Start Plan, the following will be adhered to:

Personal Protective Equipment

- All staff will wear facial coverings when in **classrooms**, except (1) during meals and (2) unless face coverings cannot be medically tolerated as documented through written and signed verification by a physician.
- All passengers and drivers will wear facial coverings when on a **school bus**, except (1) when eating and (2) unless face coverings cannot be medically tolerated as documented through written and signed verification by a physician, with parental consent.
- All staff and all students in grades pre-kindergarten and up will wear facial coverings when in **indoor hallways and common areas**, except (1) during meals and (2) unless face coverings cannot be medically tolerated as documented through written and signed verification by a physician, with parental consent for students.
- Facial coverings are not required in preschool classrooms by children ages 3 and 4.
- All students in grades kindergarten through 5 will not be required to wear facial coverings in their **classrooms**, unless (1) students do not remain with their cohort class throughout the school day and (2) come into close contact with students in another class.
- All staff and students in grades 6-8 will wear facial coverings, except (1) during meals and (2) unless face coverings cannot be medically tolerated as documented through written and signed verification by a physician, with parental consent.
- St. Paul Lutheran School will not conduct indoor assemblies that bring together students from more than one classroom.
 - School Chapel may be allowed provided that all guidelines are followed.
- *Facial coverings may be homemade or disposable level one/basic-grade surgical masks, and/if permitted face shields.*

Hygiene

- Provide adequate supplies to support healthy hygiene behaviors (including soap, hand sanitizer with at least 60% alcohol for safe use by staff and students, paper towels, tissues, and signs reinforcing proper handwashing techniques).
- Teach and reinforce handwashing with soap and water for at least 20 seconds and/or the safe use of hand sanitizer that contains at least 60% alcohol.
- Educate staff and students on how to cough and sneeze into their elbows, or to cover with a tissue. Used tissues should be thrown in the trash and hands washed immediately using proper hand hygiene techniques.

- Systematically and frequently check and refill soap and hand sanitizers.
- Daily, provide opportunities for handwashing with soap and water by students and teachers.
- Limit sharing of personal items and supplies such as writing utensils.

Spacing, Movement and Access

- Space students as far apart as feasible in classrooms, whether desks or tables are utilized.
- Post signage to indicate proper social distancing.
- Place markers at six-foot intervals where line formation is anticipated.
- Provide social distancing markers in waiting and reception areas.
- Post signs on the doors of restrooms to indicate proper social distancing and hand hygiene techniques.
- Restrict entrance to the school to students and staff only, with the following allowances: Family members or other non-staff adults are not allowed in the school building except under extenuating circumstances determined by school officials. All non-staff adults entering the building must be screened for symptoms using a monitoring form, wear a facial covering, and wash/sanitize hands prior to entering. Strict records, including date and time, should be kept of all non-staff adults entering and exiting the building.

Screening Students and Staff

- Cooperate with the local public health department regarding implementing protocols for screening students and staff.
- Identify and designate a quarantine area and a staff person to care for students and staff who develop signs or symptoms of COVID-19 at school.
- Students and staff who become ill with signs or symptoms of COVID-19 will be placed in an identified quarantine area with a facial covering in place, if able, until they can be picked up. Identified person caring for these children/staff will wear a facial covering.
- Symptomatic students and staff sent home from school will stay home until they have tested negative or have completely recovered according to CDC guidelines.
- Staff will conduct daily self-examinations, including a temperature check, prior to coming to work. If they exhibit any new or unusual symptoms as reported on the COVID-19 school monitoring form, they will stay home. Staff member will contact the school administrator.

Testing Protocols for Students and Staff and Responding to Positive Cases

- Cooperate with the local public health department regarding implementing protocols for screening students and staff.
- Symptomatic students and staff will be kept home until they have tested negative for COVID-19 or have been released from isolation according to CDC guidelines.
- Families will be notified of the presence of any laboratory positive or clinically diagnosed cases of COVID-19 in the classroom and/or school to encourage closer observation for any symptoms at home.

Responding to Positive Tests Among Staff and Students

- Cooperate with the local public health department if a confirmed case of COVID-19 is identified, and in particular, collect the contact information for any close contacts of the affected individual from two days before he or she showed symptoms to the time when he or she was last present at the school. The Local Health Department will initiate contact tracing, following regular public health practice.
- Notify local health officials, staff, and students immediately of any possible case of COVID-19 while maintaining confidentiality consistent with the Americans with Disabilities Act (ADA) and other applicable federal and state privacy laws.

Food Service, Gathering, and Extracurricular Activities

- Prohibit indoor assemblies that bring together students from more than one classroom.
 - School Chapel may be allowed provided that all guidelines are followed.
- If cafeterias are used and six feet of distance between students is not possible, meal times should be staggered or physical barriers should be used. Serving and cafeteria staff will use barrier protection including gloves, face shields, and surgical masks.
- Classrooms or outdoor areas can be used for students to eat meals at school.

Athletics

- Schools will comply with all guidance published by Michigan High School Athletic Association (MHSAA) and the National Federation of State High School Associations (NFHS).
- Students, teachers, and staff must use proper hand hygiene techniques before and after every practice, event, or other gathering.
- Every participant should confirm that they are healthy and without any symptoms prior to any event. On non-school days Monitoring Form needs to be completed by all participants (this includes all adult volunteers, coaches and administrators)
- All equipment must be disinfected before and after use.
- Each participant must use a clearly marked water bottle for individual use. There should be no sharing of this equipment.
- Handshakes, fist bumps, and other unnecessary contact must not occur.
- Physical conditioning activities that require shared equipment are suspended. Outdoor physical conditioning activities are allowed while maintaining social distancing.
- Large scale indoor spectator events are suspended. Large scale outdoor spectator or stadium events are limited to 100 people, and people not part of the same household must maintain six feet of distance from one another.
- Spectators are allowed provided that facial coverings are used by observers and six feet of social distancing can be maintained at all times. Attention must be given to entry and exit points to prevent crowding.

Cleaning

- Frequently touched surfaces including light switches, doors, benches, bathrooms, will undergo cleaning at least every four hours with either an EPA-approved disinfectant or diluted bleach solution.
- Libraries, computer labs, arts, and other hands-on classrooms will undergo cleaning after every class period or when cohorts change classrooms, with either an EPA-approved disinfectant or diluted bleach solution.
- Student desks will be wiped down with either an EPA-approved disinfectant or diluted bleach solution after every class period, or when cohorts change classrooms.
- Playground structures will continue to undergo normal routine cleaning, but using an EPA-approved disinfectant is unnecessary.
- Ensure safe and correct use and storage of cleaning and disinfection products, including storing products securely away from children, and with adequate ventilation when staff use products.
- Staff must wear gloves, surgical masks, and face shields when performing all cleaning activities.

Busing and Student Transportation (including extra-curricular activities and athletics)

St. Paul will use Millington public school district busing will defer all safety guidelines to those providers.

Mental & Social-Emotional Health

- Schools are to identify a point person or establish an access navigator to facilitate mental health referrals, communications to families/ students, and public-facing wellness materials.
- Provide all staff with timely, responsive, and ongoing training/professional development.

RESOURCES

General

Executive Order - [EO 2020-142.pdf](#)

Roadmap - [MI Safe Schools Return to School Roadmap](#)

Centers for Disease Control and Prevention (CDC): Coronavirus (COVID-19) –

www.cdc.gov/coronavirus/2019-nCoV

State of Michigan: COVID-19 response –

https://www.michigan.gov/mde/0,4615,7-140-37818_53456---,00.html

CDC: Resources for Childcare, Schools, and Youth Programs –

<https://www.cdc.gov/coronavirus/2019-ncov/community/schools-childcare/index.html>

Federal OSHA – www.osha.gov

Hygiene

Handwashing video translated into multiple languages –

www.youtube.com/watch?v=LdQuPGVcceg

CDC Prevention: www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/prevention.html

CDC Hygiene Etiquette: www.cdc.gov/healthywater/hygiene/etiquette/coughing_sneezing.html

Housekeeping

CDC Disinfecting:

www.cdc.gov/coronavirus/2019-ncov/community/disinfecting-building-facility.html

CDC Cleaning:

www.cdc.gov/coronavirus/2019-ncov/community/organizations/cleaning-disinfection.html

Environmental Protection Agency (EPA):

www.epa.gov/pesticide-registration/list-n-disinfectants-use-against-sars-cov-2

Employees exhibiting signs and symptoms of COVID-19

CDC Sickness Steps: www.cdc.gov/coronavirus/2019-ncov/if-you-are-sick/steps-when-sick.html

OSHA Training

Federal OSHA: www.osha.gov/Publications/OSHA3990.pdf

Social Distancing

CDC: <https://www.cdc.gov/coronavirus/2019-ncov/community/guidance-business-response.html>

Social distancing calculator:

<https://www.banquettablespro.com/social-distancing-room-space-calculator>

Mental Health

Catholic Charities of SE Michigan: <https://ccsem.org/covid-19-outreach-and-resources/resources/>

Phase 5 Requirements

Personal Protective Equipment

Face coverings are optional for students and staff when in classrooms. If a staff member or student has been identified to be at increased risk of illness by their physician, face covering should be worn.

- All staff and all students in grades pre-kindergarten and up will wear facial coverings when in indoor hallways and common areas, except (1) during meals and (2) unless face coverings cannot be medically tolerated as documented through written and signed verification by a physician, with parental consent for students.
- St. Paul Lutheran School will not conduct indoor assemblies that bring together more students than the most recent Executive Order allows.
- School Chapel may be allowed provided that all AOD Mass guidelines are followed.

Hygiene

- Provide adequate supplies to support healthy hygiene behaviors (including soap, hand sanitizer with at least 60% alcohol for safe use by staff and students, paper towels, tissues, and signs reinforcing proper handwashing techniques).
- Systematically and frequently check and refill soap and hand sanitizers.
- Daily, provide opportunities for handwashing with soap and water by students and teachers.
- Limit sharing of personal items and supplies such as writing utensils.

Spacing, Movement and Access

- Space students as far apart as feasible in classrooms, whether desks or tables are utilized.
- Post signage to indicate proper social distancing.
- Place markers at six-foot intervals where line formation is anticipated.
- Provide social distancing markers in waiting and reception areas.
- Post signs on the doors of restrooms to indicate proper social distancing and hand hygiene techniques.
- Restrict entrance to the school to students and staff only, with the following allowances: Family members or other non-staff adults are not allowed in the school building except under extenuating circumstances determined by school officials. All non-staff adults entering the building must be screened for symptoms using a monitoring form, wear a facial covering, and wash/sanitize hands prior to entering. Strict records, including date and time, should be kept of all non-staff adults entering and exiting the building.

Screening Students and Staff

- Cooperate with the local public health department regarding ongoing protocols for screening students and staff.
- Maintain a quarantine area and a staff person to care for students and staff who develop signs or symptoms of COVID-19 at school.
- Students and staff who become ill with signs or symptoms of COVID-19 will be placed in an identified quarantine area with a facial covering in place, if able, until they can be picked up. Identified person caring for these children/staff will wear a facial covering.
- Symptomatic students and staff sent home from school will stay home until they have tested negative or have completely recovered according to CDC guidelines.
- Staff will conduct daily self-examinations, including a temperature check, prior to coming to work. If they exhibit any new or unusual symptoms as reported on the COVID-19 school monitoring form, they will stay home. Staff member will contact the school administrator.

Testing Protocols for Students and Staff and Responding to Positive Cases

- Cooperate with the local public health department regarding ongoing protocols for screening students and staff.
- Symptomatic students and staff will be kept home until they have tested negative for COVID-19 or have been released from isolation according to CDC guidelines.
- Families will be notified of the presence of any laboratory positive or clinically diagnosed cases of COVID-19 in the classroom and/or school to encourage closer observation for any symptoms at home.

Responding to Positive Tests Among Staff and Students

- Cooperate with the local public health department if a confirmed case of COVID-19 is identified, and in particular, collect the contact information for any close contacts of the affected individual from two days before he or she showed symptoms to the time when he or she was last present at the school. The Local Health Department will initiate contact tracing, following regular public health practice.
- Notify local health officials, staff, and students immediately of any possible case of COVID-19 while maintaining confidentiality consistent with the Americans with Disabilities Act (ADA) and other applicable federal and state privacy laws.

Food Service, Gathering, and Extracurricular Activities

- St. Paul Lutheran School will not conduct indoor assemblies that bring together more students than the latest Executive Order allows.

- School Chapel may be allowed provided that all AOD Mass guidelines are followed.
- Mealtimes should be staggered, or physical barriers should be used. Serving and cafeteria staff will use barrier protection including gloves, face shields, and surgical masks.

Athletics

- Schools will comply with all guidance published by Michigan High School Athletic Association (MHSAA) and the National Federation of State High School Associations (NFHS).
- Students, teachers, and staff must use proper hand hygiene techniques before and after every practice, event, or other gathering.
- Every participant should confirm that they are healthy and without any symptoms prior to any event. On non-school days Monitoring Form needs to be completed by all participants (this includes all adult volunteers, coaches and administrators)
- All equipment must be disinfected before and after use.
- Each participant must use a clearly marked water bottle for individual use. There should be no sharing of this equipment.
- Handshakes, fist bumps, and other unnecessary contact must not occur.

Cleaning

- Frequently touched surfaces including desks, light switches, doors, benches, bathrooms, and hands on classrooms will undergo frequent cleaning with either an EPA-approved disinfectant or diluted bleach solution.

Busing and Student Transportation (including extra-curricular activities and athletics)

St. Paul Lutheran School will use Millington public school district busing and defer all safety guidelines to those providers.

Mental & Social-Emotional Health

- St. Paul Lutheran School will maintain a point person or establish an access navigator to facilitate mental health referrals, communications to families/ students, and public-facing wellness materials.
- Provide all staff with timely, responsive, and ongoing training/professional development.